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**Wednesday, November 7, 2018**  
**Select Board and Tri - Board Meeting Agenda**

TOWN CLERKS OFFICE  
 HADLEY MA 01035

**Hadley Town Hall - Room 203 at 6:00 pm**

## **1. Call to Order**

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**Subject**                    **1.1 6:00 p.m. Call to order**

**Meeting**                    Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda

**Category**                    1. Call to Order

**Access**                      Public

**Type**                        Action, Procedural

The Hadley Select Board will convene a meeting on Wednesday, November 7, 2018 at 6:00 p.m. in Room 203, Town Hall, 100 Middle Street, Hadley, MA 01035. The Select Board will meet jointly with the Finance Committee and School Committee.

### ON-LINE AGENDA

The Select Board agenda is posted on-line at [www.hadleyma.org](http://www.hadleyma.org)

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

## **2. 6:00 p.m. Triboard Meeting**

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**Subject**                    **2.1 Tax Classification Presentation**

**Meeting**                    Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda

**Category**                    2. 6:00 p.m. Triboard Meeting

**Access**                      Public

**Type**                        Action

The Select Board, Finance Committee, and School Committee will hear the report of the Assistant Assessor on the FY 2019 tax classification. The formal tax classification hearing will be held on November 14, 2018, and all votes will be taken at the formal hearing.

File Attachments  
 FY2019CLAS.pdf (301 KB)

**Subject**                    **2.2 FY2019 Quarterly Report**

Meeting Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda

Category 2. 6:00 p.m. Triboard Meeting

Access Public

Type Discussion, Information

The Town Administrator will give a report on revenues and expenditures for the General Fund and the three enterprise funds for the first quarter of FY 2019 (July through September 2018).

**File Attachments**

Water Revenue & Expense Cumulative FY19.xls (51 KB)  
 hadley Media Revenue & Expense Cumulative FY19.xls (55 KB)  
 General Fund Expense Cumulative FY19.xls (45 KB)  
 Revenues cumulative FY19.xls (174 KB)  
 Sewer Revenue & Expense Cumulative FY19.xls (50 KB)

### 3. Consent Agenda

**Subject 3.1 Consent Agenda**

Meeting Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda

Category 3. Consent Agenda

Access Public

Type Action (Consent)

Minutes	August 1, 2018, August 22, 2018
Warrants	
Closing of Town Hall	Dec. 24th and Dec. 31st. Employees will use leave time.
Hadley Senior Center Designer Contract	Amendment #3
Hadley Senior Center - Owner's Project Manager	Amendment #1
Community Compact Information Technology Grant	Contract Documents
One Day Liquor Licenses	Top of the Campus - Men's Basketball Courtside Club - Multiple dates
One Day Liquor Licenses	Top of the Campus - Men's Basketball Concourse Concessions - Multiple dates
One Day Liquor Licenses	Top of the Campus - Women's Basketball Concourse Concessions - Multiple dates
Hadley Police Dept. Promotion Sgt.	Mike Romano
Hadley Police Dept. Full Time Officer Appointment	Rylan Baronas
American Tower Consent	To modify cell tower equipment

**File Attachments**

HSC - Designer Contract Amendment 3 - te signed.pdf (869 KB)  
 HSC - OPM Contract Amendment 1.pdf (270 KB)  
 414315\_LCL\_OAA740753.doc (54 KB)  
 CONTRACT SIG FORM.pdf (98 KB)  
 Grant Letter - HADLEY.pdf (290 KB)  
 comm-termsconditions.pdf (551 KB)  
 Grant Agreement - HADLEY.pdf (90 KB)

Grant Contract -HADLEY.pdf (373 KB)  
 TOC MENS BBALL COURTSIDE 2019.pdf (642 KB)  
 TOC WOMENS BBALL 2019.pdf (581 KB)  
 TOC MENS BBALL 2019 CONCOURSE.pdf (642 KB)

#### **4. Public Comments: 7:00 - 7:15 pm**

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<b>Subject</b>	<b>4.1 Public Comments</b>
Meeting	Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda
Category	4. Public Comments: 7:00 - 7:15 pm
Access	Public
Type	Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

#### **5. Town Administrator Report**

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<b>Subject</b>	<b>5.1 Town Administrator Report</b>
Meeting	Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda
Category	5. Town Administrator Report
Access	Public
Type	Information

The Town Administrator will report on special projects, departmental functions, and community events.

#### **6. Appointments**

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<b>Subject</b>	<b>6.1 Public Hearing - 1 Mill Valley Rd. Property - Non Payment of Fees at 7:15 p.m.</b>
Meeting	Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda
Category	6. Appointments
Access	Public
Type	Action

The Select Board has requested that Mr. Amir Mikchi, owner of 1 Mill Valley appear for a public hearing to discuss the non- payment of sewer impact fees for the property and the possible denial, revocation, or suspension of licenses or permits, including the Certificate of Occupancy as per the provisions of Chapter 86, Sections 86-5 and 86-6 of the Code of the Town of Hadley. See link at <https://www.ecode360.com/13509932>

## File Attachments

Amir - Sewer Impact Fees -09.25.2018.docx (14 KB)  
 Amir - Sewer Impact Fees 2nd letter 11.01.2018.docx (14 KB)  
 Tap Room Impact Fee bill Revised 8-15-2017.doc (47 KB)

**Subject**                    **6.2 Land License Public Hearing WS Development 7:30 pm**

Meeting                    Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda

Category                    6. Appointments

Access                    Public

Type                    Action

WS Development II LLC. is requesting a land license from the Select Board for their project located at the Mountain Farms Mall.

## File Attachments

Notice - Daily Hampshire Gazette.pdf (130 KB)  
 WS DEVELOPMENT LAND LICENSE.pdf (165 KB)

**7. New Business**

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**Subject**                    **7.1 IFB Sewer Septage Truck**

Meeting                    Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda

Category                    7. New Business

Access                    Public

Type                    Discussion

The select Board will vote to award the bid for the used septic truck for the Sewer Division of the Department of Public Works.

## File Attachments

IFB Sewer Septic Truck C30B 101118.docx (31 KB)

**Subject**                    **7.2 Housing Choice Small Town Infrastructure Grant**

Meeting                    Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda

Category                    7. New Business

Access                    Public

Type                    Action

The Town of Hadley was awarded full funding for the Housing Choice Small Town Infrastructure Program grant to repair water infrastructure in the vicinity of Campus Plaza Road. The Select Board will take any action required to sign the state contract and to start the project.

## File Attachments

SMALL TOWN HOUSING GRANT.pdf (52 KB)

**Subject**                    **7.3 Special Town Meeting Follow up Debt Exclusions**

Meeting                    Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda

Category                    7. New Business

Access                    Public

Type                    Action, Discussion

The Select Board will vote on the possible date of the Special Town Election on December 18, 2018 or January 8, 2019.

The Board must allow 35 days for the Town Clerk to print ballots through the Commonwealth, and the vote must be held no later than January 14, 2019 (90 days after the Special Town Meeting).

The two ballot questions relate to replacing kitchen equipment at Hopkins Academy for \$55,400 and purchasing a DPW dump truck for \$85,000.

The impact on taxes for an average single-family house is \$4.18/year for a 5 year borrowing for the kitchen equipment.

the impact on taxes for an average single-family house is \$6.34/year for a 5 year borrowing for the dump truck.

File Attachments  
da-82 sftm 2018.10.18 auth w certs.pdf (250 KB)  
STM Ballot warrant.doc (28 KB)

**Subject**                    **7.4 Public Access Cable Television: Proposed Federal Communications Commission Rules**

Meeting                    Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda

Category                    7. New Business

Access                    Public

Type                    Action

The FCC is proposing new rules that will significantly reduce cable franchise fees and impact PEG channels. Every local franchising authority will be impacted by the proposed new rules, likely including states with video franchising laws. As indicated in the attached Overview, some jurisdictions are estimating a 30% reduction in fees, while others may lose nearly all of their cable franchise fees, and many may be forced to cut PEG services should the proposed rules be adopted. The FCC must hear from municipalities about the impact these proposed rules will have on our community.

Attached are templates one may use to submit comments directly to the FCC, as discussed in more detail below, as well as a detailed Overview of the proposed rules and their potential impacts on local governments. Comments on the proposed rules must be filed with the FCC on or before November 14, 2018 and reply comments must be filed on or before December 14, 2018.

File Attachments  
Cable Franchising FNPRM Comment Template - General.docx (31 KB)  
Cable Franchising FNPRM Comment Template - PEG.docx (31 KB)

Bradley Presentation NATOA Cable Franchise NPRM.pdf (503 KB)  
 NATOA Section 621 FNPRM Summary.pdf (66 KB)

## 8. Old Business

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**Subject**                      **8.1 Senior Center, Library and Fire Substation Updates**

Meeting                      Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda

Category                      8. Old Business

Access                      Public

Type                      Action

The Select Board will hear the reports of the building committees for the new Senior Center, Library, and Fire Substation. The Board will also discuss and take any action required to address the Library and Senior Center site plan hearing scheduled with the Planning Board for November 20, 2018.

The Select Board will also discuss the schedules for construction for all building projects. On November 14, 2018, the Select Board will meet with Town Treasurer Linda Sanderson and Chief Financial Advisor David Eisenthal to discuss managing borrowing for the three projects.

The Select Board will sign the contract for the State Grant Award of \$75,000 dollars for the Senior Center project.

File Attachments  
 SENIOR CENTER GRANT INFO.pdf (749 KB)

## 9. Other

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**Subject**                      **9.1 Greenfield Savings Bank Donation**

Meeting                      Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda

Category                      9. Other

Access                      Public

Type                      Information

Greenfield Savings Bank donated 4 benches to the Town of Hadley, and the Select Board is asked to select locations for their installment.

## 10. Announcements

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**Subject**                      **10.1 School Retirements**

Meeting                      Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda

Category                      10. Announcements

Access                      Public

Type                      Information

The Select Board offers best wishes and thanks to 2 long term school employees who are retiring this month. Mary Schmith has worked for the schools in the superintendents office for 35 years. (11.21.83)

Michael Duffy has worked for the schools as the IT person for 16.5 years. (07.0.02)

**Subject**                    **10.2 Hadley Housing Authority - Opening**

Meeting                    Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda

Category                    10. Announcements

Access                    Public

Type                    Discussion

The Hadley Housing Authority sends notice of a vacancy for the elected position of Housing Authority Member. The Select Board will provide at least one week's time for interested individuals to send letters of interest to be appointed to the position. As per the provisions of MGL Chapter 41, Section 11, the Select Board and the remaining members of the Hadley Housing Authority will then meet jointly to appoint an individual to the vacant position. A copy of MGL Chapter 41, Section 11 may be found here: <https://malegislature.gov/Laws/GeneralLaws/PartI/TitleVII/Chapter41/Section11>

<p>File Attachments letter for rsigned member.docx (21 KB)</p>
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## **11. Executive Session**

## **12. Adjournment**

**Subject**                    **12.1 Adjournment**

Meeting                    Nov 7, 2018 - Select Board and Tri - Board Meeting Agenda

Category                    12. Adjournment

Access                    Public

Type                    Action

Recommended Action    Motion to adjourn